

Ms. Grace Doe
ABC Organization

SUBJECT: Grant No. 442-0911-G-00-2382-00

Dear Ms. Doe:

In response to your request for assistance dated July 1, 2009, I am pleased to award to the ABC Organization this grant in the amount not to exceed \$154,200 as a contribution to your program **Sustainable Fisheries Program for the Coral Reef Ecosystem** during the period October 1, 2009 to September 30, 2011. We understand that the ABC Organization will contribute goods and services valued at approximately \$22,400 to the program.

The accomplishment of each fixed obligation grant objective will be based on the completion of the tasks and successful submittal or completion of the milestones indicated.

Milestone	Verification Method	Payment
Submission of detailed workplan	<ul style="list-style-type: none">• Workplan document	US\$5,000
Activity 1: Identification of targeted institutions and people for public-private partnerships	<ul style="list-style-type: none">• Report on targeted institutions and contact people• Verification phone calls	US\$10,000
Activity 1: One signed MOU between public and private sector	<ul style="list-style-type: none">• Signed MOU• USAID meeting with each institution	US\$10,000
Activity 1: Second signed MOU between public and private sector	<ul style="list-style-type: none">• Signed MOU• USAID meeting with each institution	US\$10,090
Activity 2: Training design for Fish Wardens	<ul style="list-style-type: none">• Training design document	US\$5,000
Activity 2: Meeting between Fish Wardens and government officials	<ul style="list-style-type: none">• Signed participant lists• Pictures	US\$5,000
Activity 2: Final curriculum for Fish Warden trainings	<ul style="list-style-type: none">• Training curriculum materials	US\$5,000

Milestone	Verification Method	Payment
Activity 2: Completion of 2 of 4 Fish Warden Trainings	<ul style="list-style-type: none"> Signed participant lists Pictures 	US\$10,000
Activity 2: Completion of all four Fish Warden Trainings	<ul style="list-style-type: none"> Signed participant lists Pictures 	US\$10,000
Activity 2: Beginning of Fish Warden patrols	<ul style="list-style-type: none"> Signed statement from all four Fish Warden groups Photos 	US\$10,000
Activity 2: Evidence of continued Fish Warden patrols	<ul style="list-style-type: none"> Signed statement from all four Fish Warden groups Photos 	US\$6,840
Activity 3: Training design for CREATE trainings	<ul style="list-style-type: none"> Training design document 	US\$10,000
Activity 3: Curriculum completed for 3 of 6 trainings	<ul style="list-style-type: none"> Training curriculum materials 	US\$10,000
Activity 3: Curriculum completed for all 6 trainings	<ul style="list-style-type: none"> Training curriculum materials 	US\$10,000
Activity 3: 3 trainings completed	<ul style="list-style-type: none"> Signed participant lists Pictures 	US\$20,000
Activity 3: All 6 trainings completed	<ul style="list-style-type: none"> Signed participant lists Pictures 	US\$22,270
Demonstration of Cost Share	<ul style="list-style-type: none"> Cost Share Report Supporting documentation 	US\$5,000
TOTAL		US\$154,200

In addition, USAID may contact individuals or organizations by phone to verify activities, request meetings, or conduct surprise site visits, as it deems necessary.

USAID does not assume liability for any third party claims for damages arising out of this grant. USAID may terminate this grant upon 30 days written notice. Also, the grant may be suspended or terminated by USAID, if USAID has notice of or has reasonable cause to believe that the grantee is unable to pay its obligations in the

ordinary course of business. Any dispute under or relating to this grant shall be decided by the USAID Agreement Officer.

By accepting this grant the ABC Organization agrees to:

1. Document that reasonable steps were taken to ensure that all purchases charged to the grant are at reasonable prices and from responsible sources;
2. Maintain complete records of all costs charged to the grant for a period of three years after the expiration of the grant and make such records available to USAID or its representatives for review at any time; and
3. At USAID request, refund to USAID any funds received from USAID that represent reimbursement for any costs determined by USAID not to meet the terms and conditions of this grant.

Please sign the original and each copy of this letter to acknowledge your receipt of this grant and return the original to the Grant Officer.

Sincerely yours,

Richard Smith
Grants Officer

ACKNOWLEDGED:

ABC Organization

By: _____

Title _____

Date: _____